

The Alumni Advisory Council

Purpose

The Alumni Advisory Council (hereafter referred to as “the Council”) shall serve as an advisory body to assist Enactus Canada in its vision of being the top post-secondary leadership development organization in Canada, by enhancing programmatic offerings and increasing alumni engagement in the network.

Responsibilities include, but are not limited to:

1. Serve as a responsive (timely response within 5 business days) “focus group” to Enactus Canada
2. Assist Enactus Canada in enhancing programming, including training, mentoring and best practice sharing
3. Identify, design and deliver alumni engagement activities (including recruitment of participating alumni)
4. Participate in special taskforces as required

Composition

The alumni advisory council will be comprised of 12 individuals from the four regional chapters, with 3 leaders from each of Toronto, Calgary, Halifax, and Vancouver invited to participate, plus the Manager, Alumni Relations at Enactus Canada. The 3 leaders will be representative of the various age groups and demographics that make up our network.

Expectations

The following are expectations for each alumni council members:

- Run events for your own regional hub, with one event per quarter
- Attend the Enactus Canada Regional Exposition or the Enactus Canada National Exposition, if possible
- Attend a minimum of nine (9) of the twelve (12) monthly meetings, the time of which will be set well in advance and take place virtually, unless otherwise indicated.

Terms of Reference

Term start date: The start date shall coincide with the start of the Enactus Canada Fiscal Year, July 1st.

Term duration: Council member shall serve for a period of one (1) year and shall not serve more than three (3) consecutive one-year terms.

Chair: The Chairperson shall be elected by the council. to serve a term of two (2) years. The primary responsibilities of the Chairperson are to work with Enactus Canada to set agendas for meetings, advise on future direction of the Council and represent the voice of the committee.

Vice Chair: The Vice Chair will be elected by the council to serve a term of two (2) years. The Vice Chair will act as the Chair when the Chair is unable to perform their responsibilities.

Selection

Selection of the Alumni Advisory Council members will be completed as follows:

- Enactus Canada will send out application forms to the Enactus alumni email list for Regional Leaders from Toronto, Calgary, Halifax, and Vancouver
- Council members who completed the pilot program will be given priority to be a member of the first full-term of the Alumni Advisory Council
- Enactus Canada will screen all applicants to identify all who meet the selection criteria and will select successful candidates

Meetings

The Alumni Advisory Council shall convene once monthly at minimum. A fixed meeting time will be set in advance, based on member availabilities. The Council will convene via teleconference outside of the regularly scheduled meetings if needed.

The agenda and reading materials (if applicable) will be sent to the Council 3 calendar days prior to the meeting.

Every effort will be made to keep the teleconference meetings to no more than 1 hour.

Quorum

A supermajority of at least 60% of Council members is required to reach quorum.