

## National Exposition FAQ

### General Questions

#### **Do we need to win at the Regional Expositions to compete at the National Exposition?**

- No, you do not need to win or compete at the Regional Exposition to compete at the National Exposition. All active teams are eligible to compete in the National Competition.

#### **Is there a team audit (pre-screening) prior to Nationals?**

- Yes, you must book a pre-screening meeting with your Program Manager between the dates of April 21-April 25 to go over your script, presentation drafts, and the metrics within your Final Reports submitted on the R&R Platform.
- The pre-screening meetings are mandatory to compete, and meeting times are on a first-come first-serve basis.

#### **Do we need to submit our presentation before the event?**

- A soft copy (electronic copy) of your annual report must be submitted prior to competition.

#### **Can teams watch other presentations?**

- Yes, but each presentation room has limited capacity. The seats are first come first serve and we will not allow any standing occupants.

#### **What do we need to bring/submit for our presentation?**

- Projector (s)
- Cables for the projector/laptop (HDMI, etc.)
- Laptop(s)
- If you have a MacBook, we recommend bringing a Windows laptop as a backup.
- USB/Hard Drive with the presentation saved as a backup.
- Speaker (optional)
- Printed copies of your Annual Report/Challenge Report(s) for judges. Your Enactus Canada Program Manager will tell you how many copies to bring.
- 1 signed soft-copy [Project Verification Form](#) that needs to be submitted through the link sent to you after completing your Team Registration. Note: Your team is required to submit 1 printed Annual Report to the Registration Desk BEFORE the Opening Ceremony. Your team cannot compete unless these document(s) are received and meet the requirements.

*Please note: Enactus Canada will provide a Power Bar, a table with 2 chairs, and a screen.*

#### **Can we share a projector with another team?**

- Yes, but we would not recommend relying on 1 projector shared between 2 teams. There will be multiple leagues with presentations occurring at the same time, and you will not find out your league or your presentation time until the Opening Ceremony.

#### **How many presenters can we have?**

- There is no maximum number of presenters, however, we would recommend having no more than 5 presenters. For the Final Round of Competition, only 5 microphones will be provided.

#### **Can you have additional team members go up and answer questions during the Q&A period?**

- Yes, you can have additional Enactus student team members standing with the presenters to help answer questions.
- There is no maximum on the number of students who can be present for the Q&A.
- Faculty Advisors and Administrators are not allowed to take part in the Q&A.

#### **Will there be microphones provided during the presentation and Q&A?**

- There will be no microphones for the Final Round of Impact Challenges, the Opening and the Semi-Final Rounds of the National Competition.
- For the Final Round of the National Competition, there will be 5 microphones provided as the presentations will be done on stage. If there are more than 5 presenters, they will have to share the 5 microphones.

#### **Can we bring our own timer?**

- Yes, if it does not disturb the judges and our own timer. Alternatively, you can ask your Faculty Advisor to keep track of the time.
- You can use different sheets as signals to go faster or slower, or as a time warning.

#### **Can we talk to the judges during the 3-minute tech set-up period?**

- No, students and/or judges are not allowed to talk amongst themselves during the setup period. The purpose of this time is for you to distribute your Reports and check that your presentation file works, the audio is clear, and that you can project your voice in the room. You should not be speaking with the judges as they will be using this time to review your Report.
- We recommend handing out your reports, testing your presentation, including audio levels, and then standing in your presentation spots for the remainder of the setup period. When you are testing your voice projections, you are not allowed to talk about your projects.
- Teams are allowed to deliver a brief land acknowledgment or content warning during the setup period. These statements must remain general and concise and should not include any metrics, project details, or enhancements to the presentation.

#### **What can be shown on screen during the tech set-up period?**

- Once your tech is all set up, the screen has to be blank by having a black screen or covering the projector until your presentation starts.

#### **How do I submit our Project Verification Form?**

- You must submit a Project Verification Form signed by your Team Leader, Faculty Advisor, and School Administrator in the following form:
  - Submitted electronically via the link in your Team Registration confirmation email.

#### **When will the Impact Challenges and National Competition presentation times and tech checks be announced?**

- The tech checks for the Final Rounds of the Impact Challenges will be held on the morning of May 6<sup>th</sup>, so the tech check and presentation times will be announced prior to the National Exposition.
- The tech checks for the Opening Round of the National Competition will take place after the Opening Ceremony, which is where timings for the presentations and tech checks will be announced.
- Your Program Manager will also send it to the Student Leaders and Faculty Advisors via email.

- Note: Please ensure you bring your laptop(s), projector(s), and any other equipment you will need for your presentation to the Opening Ceremony. There will NOT be time between the end of the Opening Ceremony and the beginning of the tech checks for you to go and retrieve the equipment from your hotel rooms.

**The registration deadline has passed but one of our team members forgot to register themselves, can they still attend?**

- We highly encourage they register prior to the deadline. They may be able to register in person pending available space.

**Can our team members attend the Alumni Social on Tuesday, May 6<sup>th</sup>?**

- This event is specifically for graduating students and alumni of Enactus.

**What is the dress code for the event?**

- Team gear (Enactus t-shirts/sweaters) is acceptable and encouraged on Tuesday, May 6<sup>th</sup> for the Opening Ceremony.
- Business attire is required on both May 7<sup>th</sup> and 8<sup>th</sup>.

**How do I learn more about the Leadership Summit and what is required?**

- Details can be found on the [Enactus Canada Training Sessions](#) page.

**Who should be attending the Student Leader Meeting on Tuesday, May 6<sup>th</sup>?**

- We ask that a maximum of 2 people per team which includes the current and incoming Student Leader(s) attend the session.
- If neither the current nor incoming Student Leader(s) can attend the meeting, a different executive member can attend in their place. We will only have capacity for a maximum of 2 students from each Team to attend the meeting. If you have questions, please contact your Program Manager.

**Can presenters use cue cards?**

- Yes, presenters can use cue cards during presentations, but it's crucial to consider both the advantages and disadvantages. These cards should ideally include key points or prompts rather than scripted content. The advantages of cue cards include aiding presenters in maintaining a smooth flow, reducing the risk of forgetting crucial information, and providing visual support. However, it's essential to be mindful of potential downsides, such as the risk of dependence on written materials, the potential for distraction if cue cards are overly detailed, and the need to adhere to time constraints during presentations. The goal is to leverage cue cards effectively to enhance the presentation without detracting from the overall quality of delivery.

**Do the presenters have to hand out the reports to judges?**

- No, you can have anyone from your team hand out the Annual Reports for the National Competition or the Challenge Reports for the Impact Challenge Final Rounds to the judges during the 3-minute set-up period.

**Are there additional resources for presentations?**

- Yes, there are!
  - [Tech Presentation Strategies](#)
  - [How to Create and Enactus Presentation Using PowerPoint](#)

## **National Competition Questions**

### **How long are presentations at the National Competition?**

- 3-minute setup period, 12-minute presentation, 5-minute Q&A
- There will also be a 5-minute tech check on Tuesday, May 6<sup>th</sup>, immediately following the Opening Ceremony.
- Note: If your presentation is less than 12 minutes in length, any extra time will **NOT** be added to your Q&A time.

### **What does an Annual Report look like?**

- The Annual Report is an overview of the team's efforts, results and achievements. It needs to be displayed in any one of the following 2 formats:
  - Four single sheets of 8 ½" X 11" or A4 size paper with print only on one side of each sheet.
  - Two single sheets of 8 ½" X 11" or A4 size paper with print on both sides of each sheet.
- Only metrics included in your team's Final Reporting on the R&R Platform can be included in your Annual Report. The number of students and volunteer hours included must also match the records on the R&R Platform.
- The required number of copies to print for each round will be provided closer to the event.

**Please note: You are not required to print copies of your annual report for each round of competition in advance. However, there is extremely limited time between each round to print out additional Annual Reports. The Semi-Finalists will be announced at our Awards Ceremony on May 7<sup>th</sup>, ending at 8pm. The Semi-Final Round of Competition begins the following morning at 8:30am. You will not have time to print additional annual reports between the Finalist announcement and the Final Round of Competition as you will present immediately following the announcement. Please check the [2025 Itinerary Tab](#) on our event page for the competition times.**

### **What is the time period we must use when reporting metrics in our National Competition presentation and Annual Report?**

- Impact metrics must be from April 14, 2024, to April 13, 2025, and updated on the R&R Platform.

### **What can be shown on screen during the Q&A period?**

- Only the logo of the Impact Challenges may be displayed (available [here](#)). That means no images, text, project, OR Enactus logos are allowed to be displayed. No music or sound effects are allowed until the Q&A period is over.

### **Do we need to submit anything for the National Competition?**

- Yes, the team must submit a digital copy of your annual report that reflects the team's effort, results and achievements to your Program Manager.
- In addition, a Project Verification Form needs to be submitted to your Program Manager using the link in your Team Registration confirmation email.

### **If we move up to the Semi-Final Round of Competition and then to the Final Round of Competition in the National Competition, do we need to present again?**

- Yes, on Wednesday, May 7<sup>th</sup> we will announce which teams will move on to the Semi-Final Round of Competition. On Thursday, May 8<sup>th</sup>, Semi-Finalists will present in the morning, and right after, we will announce the Final Round teams in the afternoon.
- The teams competing in the Final Round of competition will present in the order they draw during the Finalists Announcement.
- The winner of the National Competition will represent Team Canada at the Enactus World Cup, September 26 – 28, 2025 in Bangkok, Thailand.

### **Impact Challenge Competition Questions**

#### **Who competes in the Final Round of Impact Challenges?**

- The Regional Champions from each Impact Challenge league will compete in the Final Round of Competition at the National Exposition.

#### **How long are presentations in the Final Round of Impact Challenges?**

- It will be the same as Regionals; 3-minute setup, 5-minute presentation, 4-minute Q&A.
- There will also be a 5-minute tech check on Tuesday morning, May 6<sup>th</sup> for all Regional Champions.
- Note: If your presentation is less than 5 minutes in length, any extra time will be added to your Q&A time.

#### **What are Challenge Reports and what is the format of the report?**

- The Challenge Report is the written document that judges will review during your 3-minute setup period.
- You must use the templates provided to complete the reports. You can find them [here](#)
  - The required number of copies will be provided closer to the event.
- 1 printed copy of your Challenge Report for each Challenge your team is competing in must be submitted at the Registration Desk prior to the Opening Ceremony.

#### **What is the time period we have to use when reporting metrics in our Impact Challenge presentations and Challenge Reports?**

- There are 2 options:
  - April 14, 2024, to April 13, 2025
  - February 28, 2024, to February 27, 2025
- Whichever option you choose, you must add a note on your challenge report to indicate the time frame your team selected to present with.

#### **Do the presenters have to hand out the Challenge Reports to judges?**

- No, you can have anyone from your team hand out the Challenge Reports to the judges during the 3-minute set-up period.